

**Halton Chamber Enterprises Executive Board Meeting
4th December 2018
Halton Chamber of Commerce, 7th Floor Municipal Buildings, Widnes**

Present

Ian Hayhoe (Director)
Rachael Owen (Chamber CEO)
Joanne Taylor (BID Manager)

Apologies

None

Agenda Point	Action Point
<p>1. Minutes of Last Meeting</p> <p>The Minutes of the last meeting were approved via email.</p>	
<p>2. ANPR/CCTV</p> <p>It was agreed that good progress had been made at the meeting with Pure Technology and Vapour that had taken place prior to this Board Meeting. A further meeting has been scheduled for 13th December to present the Phase 2 proposal and all required documentation is to be emailed on 11th December.</p> <p>Action: A follow up email to be sent to Pure Technology and Vapour, with a further email to be sent next Tuesday 11th December to check if they are still on track to deliver the documentation via email and present on Thursday 13th December.</p>	JT
<p>3. GOVERNANCE</p> <p>The draft Articles of Association and Constitution were approved and it was also approved that Dave Farrell would be added as a Director of the Board.</p> <p>Action: Register Dave Farrell as a Director of the Board at Companies House.</p>	JT
<p>4. AOB</p>	

<p>It was agreed that the BID accounts will be transferred in the new financial year to the new accounts set up under Halton Chamber of Enterprises Ltd.</p>	
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<p>The BID 2 finances will be included on the Agenda for the next Board Meeting.</p>	
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